

Subject: Manchester Blvd and Sepulveda Blvd

From: Greg Monfette <greg.monfette@lacity.org>

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To: Donald Duckworth <duckworth.donald@gmail.com>, jruhlen916 <JRuhlen916@aol.com>, Luis Torres <luis.torres@lacity.org>, mshearer@lacorps.org

First, I would like to thank you all for the meeting out at the site today as it was very fruitful. Second, I would like to recap on what we have accomplished and where we are going:

1) LACC will be cutting new tree wells and planting new trees (Koelreuteria and Ginko) along the south side of Manchester Blvd from Sepulveda Westway to La Tijera Blvd and then along the north side from La Tijera Blvd to Sepulveda Blvd.

2) Urban Forestry will remove the (3) Bottlebrush trees & stumps at Manchester Blvd and Sepulveda Blvd.

3) LACC will be replacing (5) Tabebuia trees in the medians along Sepulveda from 83rd st. to Howard Hughes Parkway.

4) Don Duckworth will be arranging the maintenance (establishment period plus two years) for all the above listed trees.

5) Don Duckworth will look into the trimming of the two Carobs and one Pepper tree on the north side of Manchester between La Tijera Blvd and Sepulveda Blvd. (These are private property trees). Also, the trimming back of the Bougenvillia and other trees overhanging the sidewalk along the north side of Manchester from La Tijera Blvd to Sepulveda Blvd.

6) Don Duckworth will be following up on the Adopt a median package for the maintenance of the medians along Sepulveda Blvd north of Manchester Blvd. After the package is complete and submitted to me then I will get it to Ms Sun for processing and I will schedule a meeting with Hector Banuelos to go over the transfer of maintenance responsibilities.

7) Don Duckworth will get a letter of request to me for the removal of the large Ficus tree on La Tijera Blvd at the Gas station. I will then process the request to the Board for approval.

8) Don (and John) will work on identifying the monies to put out a contract to remove the Cupania trees on Sepulveda Westway, repair the sidewalks, and plant new trees. When the request is received I will process it for Board approval.

We are targeting getting number 1 through 7 done by June 8th, 2012.

Again, thanks for the meeting today.

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Greg J. Monfette, Superintendent I
Bureau of Street Services
Urban Forestry Division

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Call (800) 996-2489 or visit <http://bss.lacity.org/>.

Manchester Blvd and Sepulveda Blvd

Visit <http://bsspermits.lacity.org/treeprune/> if you need a tree prune permit today.